



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
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**CITY COUNCIL AGENDA
August 10, 2020**

A regular meeting of the Farmington City Council will be held on
Monday, August 10, 2020 at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes –July 13, 2020 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
 - a. Street Committee
 - b. Community Development Committee
 - c. Park & Recreation Committee
10. Items to be removed from City of Farmington Inventory – **SEE MEMO**

NEW BUSINESS

11. Resolution 2020-11 – A resolution authorizing the sale of Property to PAS Leasing, LLC.

12. Ordinance No. 2020-11 – An ordinance rezoning lots 12, 13, 14, 15, 16, 19, 20, & 21 in Farmington Creek Subdivision containing 3.88 acres ± and parcel #760-01318-000 containing .37 acres ± from R-2, residential single family to MF-2, multi-family residential, as requested by the City of Farmington.

13. Resolution No. 2020-12 – A resolution setting a public hearing to discuss the right-of-way and easement vacation adjacent to lots 13, 14, 15, 16, 17, 18, and 19 of Hamblen Subdivision, Farmington, Ar.

INFORMATIONAL ITEMS:

- A. City Business Manager Report
- B. Court Clerk Monthly Distribution Report
- C. Fire Department Report
- D. Police Department Report
- E. Building/Public Works Report
- F. Library Report

Minutes

Minutes of the Regular Farmington City Council Meeting July 13th, 2020

Due to the Covid 19 pandemic, a state of emergency was declared by Arkansas Governor Asa Hutchinson, in order to comply to social distancing requirements this meeting was held virtually using the Zoom Meeting system. Mayor Penn, City Clerk Penn, City Business Manager McCarville, Police Chief Hubbard and Fire Chief Hellard were physically at City Hall. Police Chief Hubbard took everyone's temperature before they entered the meeting and social distancing was observed. We had no citizens come to city hall to attend the meeting. The regular meeting of the City Council scheduled for Monday, July 13th, 2020 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Council Members answered to their names via Zoom: Sherry Mathews, Abby Spinks, Keith Lipford, Linda Bell, Bobby Morgan, Diane Bryant and Shelly Parsley. City Attorney Tennant attended via Zoom also. Council Member Cunningham was logged in at the beginning of roll call but her connection failed. Mayor Penn led the Pledge of Allegiance.

Comments from Citizens – None.

Approval of the minutes for the June 8th, 2020 Regular City Council Meeting. On the motion of Council Member Bryant and a second by Council Member Morgan and by the consent of all Council Members present after a roll call vote, the minutes were approved as presented by a vote of 7-0.

Financial Reports – Financials were presented by Mayor Penn. Mayor Penn advised that the city was still in a surplus for the 2020 tax year in spite of Covid 19.

Entertain a motion to read all Ordinances and Resolutions by title only. On the motion of Council Member Spinks and a second by Council Member Bryant and by the consent of all Council Members present after a roll call vote, the motion to read all Ordinances and Resolutions by title only was approved 7-0.

Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports - Mayor Penn announced that this would be Ward 1 Position 2 Council Member Abby Spinks last meeting as she is moving out of the city limits. The city will accept applications of interest from citizens in Ward 1 who are interested in filling the position. Mayor Penn announced the planning commissioners had selected Keith Macedo to fill Planning Commissioner Toni Lindsey's open position. A motion was made by Council Member Bell and seconded by Council Member Mathews to confirm the appointment of Keith Macedo to the Planning Commission and by the consent of all council members present after a roll call vote it was approved 7-0.

Committee Reports – All committee reports were included in the council packets.

Items to be removed from City of Farmington Inventory – Remove Dell Latitude 7275 Laptop

Mayor Penn advised that the Dell Latitude 7275 Laptop, Serial number #CMLLSC2, inventory tag #725 needed to be removed from city inventory. The laptop was destroyed in an accident and budget impact to replace will be \$1184.53. On the motion of Council Member Bryant and a second by Council Member Mathews and by the consent of all Council Members present after a roll call vote, the motion to remove from inventory and destruction of Dell Latitude 7275 Laptop, serial number #CMLLAC2, inventory tag #725 was approved 7-0.

Council Member Cunningham logged back in to the Zoom meeting but her audio was not working, she could hear the meeting but could not get her audio response to work so she called City Clerk Penn's cell phone and was placed on speaker phone to be able to record her vote going forward.

Unfinished Business – NONE

New Business

Ordinance No. 2020-07 An ordinance by the City of Farmington regarding the use of masks in relation to the Covid -19 pandemic.

Mayor Penn gave the council a brief overview of the ordinance. Council Member Mathews commented that if we are supporting our business with this, what happens if people have breathing and respiratory issues and can't wear a mask. She has had people from Fayetteville comment that that's why they are coming here to shop because we don't require masks. Mayor Penn said that would be up to individual businesses to allow someone in without a mask. City Attorney Tennant said that the state ordinance isn't saying the city is requiring a mask but the business has the option of requiring one. Council Member Spinks said her question was would it be required or business specific, and her other questions had already been answered. Mayor Penn said he had spoken to Farmington School Superintendent and they were developing their own mask policy. The city would not govern their policy, it would be handled by the school. Council Member Lipford said most of the comments he had heard was that they were against mandating wearing a mask everywhere but that business specific was acceptable. Council Members Bell and Cunningham had their questions answered by previous comments. Council Member Morgan asked what happens when a business has the ordinance requiring a mask be worn posted as requirement but the employees inside don't have masks on. City Attorney Tennant said that was a grey area and that would be up to the business owner. Council Member Bryant said she hopes that children and those with breathing issues could be handled by the business. Mayor Penn opened the floor to public comment. Citizen Amy Helms, 12334 Jim DeVault Road commented that she supported wearing masks. Mayor Penn closed the floor to public comment. Council Member Bryant made a motion to suspend the rule requiring the reading of an ordinance in full on 3 different dates be suspended and for Ordinance 2020-07 be read 1 time by title only , it was seconded by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the motion was approved 8-0. City Attorney Tennant read Ordinance 2020-07 by title only. Mayor Penn asked shall the ordinance pass? After a roll call vote it was approved 8-0. Council Member Morgan made a motion to approve an Emergency Clause for Ordinance 2020-07, it was seconded by Council Member Bryant, after a roll call vote, it was approved by all those present 8-0.

Ordinance No. 2020-08 An Ordinance waiving bidding requirements of competitive bidding for the purchase of evidence lockers, personnel lockers, furniture and furnishings for the Farmington Police Department pursuant to A.C. 14-58-303(b)(2)(B)

Chief Hubbard gave a brief overview to the Council Members regarding waiving the bidding requirements for the companies he was purchasing from. City Attorney Tennant said that the vendors are highly specialized for police equipment. Council Member Lipford said he understood the FASCO company was but what about the office furniture? Is it under state bid? Police Chief Hubbard said it was. City Attorney Tennant said it is the same process we use when we purchase the state bid police cars, these are rock bottom prices Council Member Morgan said that his question was the same, was it state bid. Council Member Bryant said that there was a lot of expense in this, how many lockers were being purchased. Chief Hubbard said there were 15 evidence lockers and they are different than regular lockers. They will help keep the chain of custody secure. City Attorney Tennant said these are needed to preserve the chain of custody so in court cases there can be no question about evidence tampering by defense attorneys. It protects our police department and prosecutors. Council Member Lipford said these are not Huntsville gym lockers. Council Member Bryant asked when do the lockers come out? Chief Hubbard said when they evidence was needed for court. Council Members Lipford & Morgan both wanted to know if they were fireproof. Chief Hubbard they were fire proof to a certain degree. Mayor Penn opened the floor to public comment, there was none. Council Member Spinks made a motion to suspend the rule requiring the reading of an ordinance in full on 3 different dates be suspended and for Ordinance 2020-08 be read 1 time by title only, it was seconded by Council Member Cunningham and by the consent of the Council Members present after a roll call vote, the motion was approved by all those present 8-0. City Attorney Tennant read Ordinance 2020-08 by title only. Mayor Penn asked shall the ordinance pass? After a roll call vote it was approved by all those present 7-0, with Council Member Bryant voting no. Council Member Bell made a motion to approve an Emergency Clause for Ordinance 2020-08, it was seconded by Council Member Morgan, after a roll call vote, it was approved by all those present 7-0, with Council Member Bryant voting no.

Resolution 2020-10 City of Farmington is essential: in support of fair, direct federal emergency support to reopen and rebuild local American economies.

There were no questions by the council or comments from the public regarding this resolution. On the motion of Council Member Bryant and a second by Council Member Parsley and by the consent of all Council Members present after a roll call vote, the motion to approve Resolution 2020-10 was approved 8-0. City Attorney Tennant read the resolution by title only.

Request approval to enter into a contract to purchase property located at 11155 Rosebay Lane.

Mayor Penn and City Attorney Tennant both gave brief overviews of all the steps that had been taken in the past 2 years to fix drainage issues for the residents of Meadowsuite subdivision and the Barnes family refusal to grant the easement needed to make the changes. The Barnes family had been offered \$45,000 for the small piece of property that was needed and they refused., This has been a very frustrating project. Mayor Penn opened the floor for discussion by the council members. Council Member Bell asked if the price was fair market value? She had looked at the comp prices and they seemed to be about \$225,000. Mayor Penn advised that the price was at a premium to help with moving expenses. Council Member Cunningham asked if the house could be sold or physically relocated? Mayor Penn advised there was certain things that could possibly be salvaged from the structure before it was torn down. He wasn't sure if the structure could be physical moved because it was a slab-built home. Mayor Penn opened the floor for public comment, there was none. City Attorney Tennant said that the city had exhausted every possible avenue to deal with the Barnes property owners and that their refusal to sign at

closing made him mad enough to pound salt. There was always an issue with water being on his field he claims was caused by development, that argument does not stand, the flooding is only caused when we have a major flood event and that causes inadequate draining to the Barnes family property. They are the least impacted property owners in that area. Mayor Penn said that any work that we are doing is not creating additional problems, the water has been in that area for 100 years. Any work done would not adversely impact the remaining property owners. On the motion of Council Member Bell and a second by Council Member Parsley and by the consent of all Council Members present after a roll call vote, the motion to approve entering into a contract to purchase the property of 11155 Rosebay Lane, owned by Robert & Sara McCoy, in the amount of \$275,000.00 and associated closing costs was approved 8-0.

There being no further business to come before the council and on the motion of Council Member Morgan and seconded by Council Member Lipford and by the consent of all members present, the meeting adjourned at 7:11 pm until the next regularly scheduled meeting to be held Monday August 10th, 2020 in the City Council Chambers at City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

City Clerk Kelly Penn

Mayor Ernie Penn

Financial

MONTH	CITY SALES TAX		STATE SALES TAX	STATE SALES TAX	
	2019	2020 (total)		2019	2020
JANUARY	\$ 117,555.12	\$ 130,377.70	\$ 102,295.43	\$ 109,715.61	
FEBRUARY	\$ 133,162.65	\$ 148,481.02	\$ 113,136.70	\$ 122,277.31	
MARCH	\$ 109,601.10	\$ 133,975.76	\$ 95,652.99	\$ 100,333.67	
APRIL	\$ 101,993.38	\$ 131,834.17	\$ 92,093.45	\$ 103,587.92	
MAY	\$ 130,596.39	\$ 152,891.65	\$ 106,122.97	\$ 110,933.27	
JUNE	\$ 135,104.16	\$ 149,081.37	\$ 105,622.89	\$ 104,879.92	
JULY	\$ 135,385.77	\$ 155,807.30	\$ 108,198.98	\$ 112,770.07	
AUGUST	\$ 131,760.20		\$ 107,009.33		
SEPTEMBER	\$ 148,550.09		\$ 108,926.56		
OCTOBER	\$ 136,569.38		\$ 113,349.70		
NOVEMBER	\$ 142,519.91		\$ 110,322.29		
DECEMBER	\$ 129,221.39		\$ 107,415.14		
Monthly Comparison -July 2019/July 2020	\$ 20,421.53	Increase (Decrease)	\$ 24,992.62	\$ 4,571.09	
YTD comparison	Increase for 2020 over 2019 YTD - City Sales Tax		\$ 139,050.40	Increase for 2020 over 2019 YTD - State Sales Tax	
				\$ 41,374.36	
		Total Sales Tax Increase YTD 2020	\$ 180,424.76		

8/5/2020

GENERAL FUND

10:03 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Jul 2020	Dec 2020	Percent of
	Actual		Budget
Revenue & Expenditures			
GENERAL REVENUES			
Revenue			
ACCIDENT REPORT REVENUES	890.00	1,500.00	59.33%
ACT 833	0.00	20,000.00	0.00%
ALCOHOL SALES TAX	1,540.65	3,500.00	44.02%
ANIMAL CONTROL REVENUES	1,240.00	2,500.00	49.60%
BUILDING INSPECTION FEES	99,200.00	100,000.00	99.20%
BUSINESS LICENSES	5,695.00	6,000.00	94.92%
CITY COURT FINES	75,084.95	120,000.00	62.57%
CITY SALES TAX REVENUES	1,002,448.97	1,350,000.00	74.26%
COUNTY TURNBACK	310,908.40	475,000.00	65.45%
DEVELOPMENT FEES	27,020.26	10,000.00	270.20%
FRANCHISE FEES	241,540.84	375,000.00	64.41%
GARAGE SALE PERMITS	340.00	3,000.00	11.33%
INTEREST REVENUES	36,370.58	45,000.00	80.82%
MISCELLANEOUS REVENUES	31,873.12	0.00	0.00%
Off Duty Police Reimbursement	0.00	4,000.00	0.00%
PARK RENTAL	875.00	3,500.00	25.00%
SALES TAX - OTHER	764,497.77	1,200,000.00	63.71%
SPORTS COMPLEX FEES	32,335.00	40,000.00	80.84%
SRO REIMBURSEMENT REVENUES	57,540.33	100,000.00	57.54%
STATE TURNBACK	59,056.64	95,000.00	62.16%
TRANSFER INCOME	0.00	650,000.00	0.00%
Revenue	\$2,748,457.51	\$4,604,000.00	

8/5/2020

GENERAL FUND

10:03 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Jul 2020	Dec 2020	Percent of
	Actual		Budget
ADMINISTRATIVE DEPT			
Expenses			
ADDITIONAL SERVICES EXPENSE	171,956.50	180,000.00	95.53%
ADVERTISING EXPENSE	3,799.19	6,000.00	63.32%
BUILDING MAINT & CLEANING	23,669.06	30,000.00	78.90%
CREDIT CARD FEE EXPENSE	1,553.65	5,000.00	31.07%
ELECTION EXPENSES	0.00	5,000.00	0.00%
ENGINEERING FEES	91,701.63	80,000.00	114.63%
INSURANCES EXPENSE	0.00	50,000.00	0.00%
LEGAL FEES	0.00	10,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	7,531.94	17,000.00	44.31%
MISCELLANEOUS EXPENSE	25,636.13	2,000.00	1,281.81%
NEW EQUIPMENT PURCHASE	8,596.81	10,000.00	85.97%
PAYROLL EXP - CITY ATTRNY	38,050.60	60,000.00	63.42%
PAYROLL EXP - ELECTED OFFICIAL	78,079.52	125,000.00	62.46%
PAYROLL EXP - REGULAR	136,981.79	245,000.00	55.91%
PLANNING COMMISSION	9,665.90	20,000.00	48.33%
POSTAGE EXPENSE	229.80	1,500.00	15.32%
PROFESSIONAL SERVICES	9,863.33	10,000.00	98.63%
REPAIR & MAINT - BUILDING	87.80	2,000.00	4.39%
REPAIR & MAINT - OFFICE EQUIP	1,804.86	2,500.00	72.19%
RETURNED CHECK	25.00	0.00	0.00%
SERVICE CHARGES	24.43	0.00	0.00%
TECHNICAL SUPPORT	20,762.75	40,000.00	51.91%
TELECOMMUNICATION EXPENSES	2,816.88	4,000.00	70.42%
TRAVEL, TRAINING & MEETINGS	6,320.18	20,000.00	31.60%
UTILITIES EXPENSES	42,201.79	65,000.00	64.93%
Expenses	\$681,359.54	\$990,000.00	

8/5/2020

GENERAL FUND

10:03 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Jul 2020	Dec 2020	Percent of
	Actual		Budget
ANIMAL CONTROL DEPT			
Expenses			
FUEL EXPENSES	547.59	2,000.00	27.38%
MATERIALS & SUPPLIES EXPENSE	40.65	1,100.00	3.70%
PAYROLL EXP - REGULAR	32,417.33	59,600.00	54.39%
PROFESSIONAL SERVICES	2,199.00	15,000.00	14.66%
REPAIR & MAINT - AUTOMOBILES	126.09	1,500.00	8.41%
REPAIR & MAINT - EQUIPMENT	0.00	500.00	0.00%
REPAIR & MAINT - TRUCK	32.91	0.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	32.22	500.00	6.44%
Expenses	\$35,395.79	\$80,700.00	

8/5/2020

GENERAL FUND

10:03 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Jul 2020	Dec 2020	Percent of
	Actual		Budget
BUILDING PERMIT DEPT			
Expenses			
FUEL EXPENSES	1,065.04	2,500.00	42.60%
PAYROLL EXP - REGULAR	49,003.83	92,200.00	53.15%
REPAIR & MAINT - AUTOMOBILES	330.33	1,000.00	33.03%
TRAVEL, TRAINING & MEETINGS	503.84	3,000.00	16.79%
UNIFORMS/GEAR EXPENSE	109.33	1,000.00	10.93%
Expenses	\$51,012.37	\$99,700.00	

8/5/2020

GENERAL FUND

10:03 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Jul 2020	Dec 2020	Percent of
	Actual		Budget
FIRE DEPT			
Expenses			
ADVERTISING EXPENSE	565.00	1,000.00	56.50%
FUEL EXPENSES	3,010.58	7,000.00	43.01%
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%
MATERIALS & SUPPLIES EXPENSE	7,880.78	8,500.00	92.72%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	6,500.00	0.00%
PAYROLL EXP - REGULAR	351,853.47	538,400.00	65.35%
REPAIR & MAINT - BUILDING	147.17	400.00	36.79%
REPAIR & MAINT - EQUIPMENT	1,004.14	5,000.00	20.08%
REPAIR & MAINT - TRUCK	4,847.97	10,000.00	48.48%
TRAVEL, TRAINING & MEETINGS	3,283.35	10,000.00	32.83%
UNIFORMS/GEAR EXPENSE	16,082.66	17,500.00	91.90%
Expenses	\$390,945.24	\$607,200.00	

8/5/2020

GENERAL FUND

10:03 AM

Statement of Revenue and Expenditures

	<u>Year-to-Date</u>	<u>Annual Budget</u>	<u>Jan 2020</u>
	<u>Jan 2020</u>	<u>Jan 2020</u>	<u>Dec 2020</u>
	<u>Jul 2020</u>	<u>Dec 2020</u>	<u>Percent of</u>
	<u>Actual</u>		<u>Budget</u>
LAW ENFORCE - COURT			
Expenses			
MATERIALS & SUPPLIES EXPENSE	648.58	3,000.00	21.62%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%
PAYROLL EXP - REGULAR	42,369.08	77,900.00	54.39%
POSTAGE EXPENSE	45.03	1,800.00	2.50%
PROSECUTING ATTORNEY	10,500.00	18,000.00	58.33%
REPAIR & MAINT - OFFICE EQUIP	57.60	0.00	0.00%
SPECIAL COURT COSTS	0.00	6,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	300.00	6,000.00	5.00%
Expenses	\$53,920.29	\$116,100.00	

8/5/2020

GENERAL FUND

10:03 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Jul 2020	Dec 2020	Percent of
	Actual		Budget
LAW ENFORCE - POLICE			
Expenses			
ADVERTISING EXPENSE	90.00	100.00	90.00%
BREATHALYZER EXPENSES	340.75	700.00	48.68%
CAPITAL IMPROVEMENT	35,933.51	500,000.00	7.19%
DRUG TASK FORCE	1,500.00	2,000.00	75.00%
FUEL EXPENSES	16,882.05	48,000.00	35.17%
MATERIALS & SUPPLIES EXPENSE	20,276.56	50,000.00	40.55%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	56,000.00	0.00%
Off Duty Police Pay	0.00	4,000.00	0.00%
PAYROLL EXP - REGULAR	629,206.82	1,187,800.00	52.97%
PAYROLL EXP - SRO	70,609.79	148,963.00	47.40%
REPAIR & MAINT - AUTOMOBILES	15,577.61	25,000.00	62.31%
REPAIR & MAINT - EQUIPMENT	0.00	3,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	868.36	10,000.00	8.68%
UNIFORMS/GEAR EXPENSE	5,942.97	12,000.00	49.52%
Expenses	\$797,228.42	\$2,048,063.00	

8/5/2020

GENERAL FUND

10:03 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Jul 2020	Dec 2020	Percent of
	Actual		Budget
LIBRARY			
Expenses			
CAPITAL IMPROVEMENT	150,000.00	150,000.00	100.00%
LIBRARY TRANSFER	55,000.00	55,000.00	100.00%
Expenses	\$205,000.00	\$205,000.00	

8/5/2020

GENERAL FUND

10:03 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Jul 2020	Dec 2020	Percent of
	Actual		Budget
PARKS DEPT			
Revenue			
PARK RENTAL	(500.00)	0.00	0.00%
SPORTS COMPLEX FEES	(31,560.00)	0.00	0.00%
Revenue	(\$32,060.00)	\$0.00	
Expenses			
CAPITAL IMPROVEMENT	27,000.00	0.00	0.00%
FUEL EXPENSES	1,127.01	3,500.00	32.20%
MATERIALS & SUPPLIES EXPENSE	2,186.99	10,000.00	21.87%
NEW EQUIPMENT PURCHASE	0.00	10,000.00	0.00%
PAYROLL EXP - REGULAR	120,767.36	183,300.00	65.89%
PROFESSIONAL SERVICES	12,560.92	2,500.00	502.44%
REPAIR & MAINT - EQUIPMENT	839.64	3,000.00	27.99%
SPORTS PARK FUEL	278.61	1,500.00	18.57%
SPORTS PARK MATERIALS	4,568.68	22,000.00	20.77%
SPORTS PARK NEW EQUIP	0.00	10,000.00	0.00%
SPORTS PARK PROF SERV	19,351.67	45,000.00	43.00%
SPORTS PARK REPAIR/MAINT	194.12	2,500.00	7.76%
SPORTS PARK UNIFORMS	177.72	0.00	0.00%
SPORTS PARK UTILITIES	5,914.87	12,000.00	49.29%
UNIFORMS/GEAR EXPENSE	201.58	1,000.00	20.16%
UTILITIES EXPENSES	2,884.16	5,000.00	57.68%
Expenses	\$198,053.33	\$311,300.00	

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Jul 2020	Dec 2020	Percent of
	Actual		Budget
Revenue & Expenditures			
Revenue			
GRANTS	262,950.00	0.00	0.00%
INTEREST REVENUES	220.23	1,000.00	22.02%
MISCELLANEOUS REVENUES	175.00	100.00	175.00%
STREET COUNTY TURNBACK ;	33,232.38	40,000.00	83.08%
STREET STATE TURNBACK	260,380.11	406,945.75	63.98%
TRANSFER INCOME	0.00	200,000.00	0.00%
Revenue	\$556,957.72	\$648,045.75	
Expenses			
ADDITIONAL SERVICES EXPENSE	4,800.00	0.00	0.00%
ADVERTISING EXPENSE	354.68	1,000.00	35.47%
BUILDING MAINT & CLEANING	1,333.46	0.00	0.00%
ENGINEERING FEES	2,860.98	30,000.00	9.54%
FUEL EXPENSES	2,928.89	8,000.00	36.61%
MATERIALS & SUPPLIES EXPENSE	8,335.23	12,000.00	69.46%
MISCELLANEOUS EXPENSE	735.07	500.00	147.01%
NEW EQUIPMENT PURCHASE	0.00	25,000.00	0.00%
PAYROLL EXP - REGULAR	106,418.74	199,445.75	53.36%
PROFESSIONAL SERVICES	107,200.00	1,000.00	10,720.00%
REPAIR & MAINT - BUILDING	65.85	0.00	0.00%
REPAIR & MAINT - EQUIPMENT	3,542.86	10,000.00	35.43%
STREET LIGHTS	89,673.35	150,400.00	59.62%
STREET/ROAD REPAIRS	26,988.00	200,000.00	13.49%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	497.39	2,200.00	22.61%
UTILITIES EXPENSES	7,310.27	8,000.00	91.38%
Expenses	\$363,044.77	\$648,045.75	

LIBRARY FUND
Statement of Revenue and Expenditures

	Current Period Jan 2020 Jul 2020 Actual	Annual Budget Jan 2020 Dec 2020	Jan 2020 Dec 2020 Percent of Budget
Revenue & Expenditures			
Revenue			
Donations	57,620.00	0.00	0.00%
FINES/LOST ITEMS	1,312.48	4,000.00	32.81%
INTEREST REVENUES	247.64	0.00	0.00%
MISCELLANEOUS REVENUES	245.73	0.00	0.00%
TRANS FROM GENERAL FUND		55,000.00	0.00%
TRANS FROM GENERAL FUND	205,000.00	0.00	0.00%
WASHINGTON CO LIBRARY	113,302.00	184,231.00	61.50%
Revenue	\$377,727.85	\$243,231.00	
Expenses			
ADVERTISING EXPENSE	256.06	1,000.00	25.61%
BOOKS AND MEDIA	14,980.16	32,000.00	46.81%
BUILDING MAINT & CLEANING	1,155.77	0.00	0.00%
CAPITAL IMPROVEMENT	488,354.98	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	8,704.64	10,931.00	79.63%
MISCELLANEOUS EXPENSE	25.00	500.00	5.00%
NEW EQUIPMENT PURCHASE	2,170.49	3,000.00	72.35%
PAYROLL EXP - REGULAR	98,443.58	175,000.00	56.25%
POSTAGE EXPENSE	62.75	300.00	20.92%
PROGRAMS EXPENSE		4,000.00	0.00%
REPAIR & MAINT - BUILDING	167.92	4,500.00	3.73%
TECHNICAL SUPPORT	9,241.88	8,500.00	108.73%
TRAVEL, TRAINING & MEETINGS	258.00	1,000.00	25.80%
UTILITIES EXPENSES	1,311.39	2,500.00	52.46%
Expenses	\$625,132.62	\$243,231.00	

Agenda Item 10

(remove from inventory)



Farmington Public Library
175 West Cimarron Place
Farmington, Arkansas 72730
(479) 267-2674

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk
From: Rachel Sawyer
Re: Removal of equipment from library inventory
Date: August 10, 2020

Recommendation

Requesting the removal of the following computer from library inventory:

AWE Early Literacy Station, serial #F6PTAC009526, inventory tag #223

Background

Computer being removed was purchased in 2015. This spring Friends of the Farmington Library received a Willard and Pat Walker grant to purchase new literacy stations and tablets. This station has been replaced and we were also able to add another station.

Budget Impact

None

Agenda Item 11

RESOLUTION NO. 2020-11

**A RESOLUTION AUTHORIZING THE SALE OF
PROPERTY TO PAS LEASING, LLC**

WHEREAS, the City of Farmington owns the following real property located in the City of Farmington, Arkansas, said land being more particularly described as follows:

Lots 12, 13, 14, 15, 16, 19, 20, and 21 Farmington Creek Subdivision; Farmington, Arkansas in Washington County, 3.88 acres more or less.

And

Part of NW 22-16-31 Farmington Outlots Parcel #760-01318-000, 0.37 acres more or less.

WHEREAS, Ark. Code Ann §14-54-302 empowers and authorizes municipalities to sell real property it owns, subject to approval by the City Council;

WHEREAS, the City Council authorized the sale of Ecology Park in the Farmington Creek Subdivision during a regularly scheduled meeting held on February 10, 2020.

WHEREAS, the sale of the property was advertised for bids. A bid was received from PAS Leasing, LLC for \$85,000 and a bid was received from Eagle Holdings, LLC for \$77,000. The City Council accepted the highest bid during the regularly scheduled meeting on June 8, 2020.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF FARMINGTON, ARKANSAS, that the Mayor and the City Clerk of the City of Farmington, Arkansas, are hereby authorized to execute all documents necessary to effect the sale of the Property to PAS Leasing, LLC, for the total sum of \$85,000 plus any associated closing costs.

PASSED AND APPROVED this 10th day of August 2020.

Approved:

Mayor Ernie Penn

Attest:

Kelly Penn, City Clerk

Agenda Item 12

ORDINANCE NO. 2020-11

AN ORDINANCE REZONING LOTS 12, 13, 14, 15, 16, 19, 20, & 21 IN FARMINGTON CREEK SUBDIVISION CONTAINING 3.88 ACRES ± AND PARCEL #760-01318-000 CONTAINING .37 ACRES ± FROM R-2, RESIDENTIAL SINGLE FAMILY TO MF-2, MULTI-FAMILY RESIDENTIAL, AS REQUESTED BY THE CITY OF FARMINGTON.

WHEREAS, the City of Farmington, Arkansas amended its official zoning and zoning map by Ordinance 2011-02 on March 14, 2011, which was filed for record in the Office of the Circuit Clerk and Ex-Officio Recorder for Washington County, Arkansas in File 2011-00017652; and

WHEREAS, certain properties belonging to The City of Farmington, Arkansas are zoned R-2, Residential Single Family; and

WHEREAS, after a public hearing on July 27, 2020, the Farmington Planning Commission voted during a regular meeting to rezone the properties from R-2 to MF-2.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

SECTION 1. That the zone classification of the following described properties is hereby changed as follows:

From R-2, Residential Single Family to MF-2, Multi-Family Residential for the real properties as shown in Exhibit "A", which is attached hereto and made a part hereof.

SECTION 2. That the official zoning map of the City of Farmington, Arkansas, is hereby amended to reflect the zoning change provided in section 1 above.

Section 3. Emergency Clause. That the City Council of the City of Farmington, Arkansas further determines that it is necessary to enact this ordinance without delay; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED, APPROVED AND IN EFFECT this 10th day of August, 2020.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk

EXHIBIT "A"

Legal Descriptions:

**Lots 12, 13, 14, 15, 16, 19, 20, and 21 in Farmington Creek
Subdivision containing 3.88 acres more or less.**

**Parcel# 760-01318-000: Commence at the northwest corner of the
northwest quarter southeast quarter, section 22, township 16 north,
range 31 west, thence east 450 feet to the point of beginning (said
point in Farmington Double Springs Road). From the point beginning,
thence east 225 feet, thence south 75 feet, thence west 200 feet to a
point in the road, thence north 18° 30' west 79.09 feet to the place
of beginning, containing 0.37 acres more or less.**



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Mayor Ernie L Penn

A handwritten signature in blue ink, appearing to read "Ernie Penn", is written over the "From:" line.

Re: Rezoning request for City Property on Ecology Drive from R-2 to MF-2
Lots 12,13,14,15,16,19,20,21 Farmington Creek Subdivision & Parcel #760-~~01318~~-000

Date: August 10, 2020

Recommendation

City staff recommends approval of this request. Planning Commission approved request in a 5-1 vote on Monday July 27, 2020.

Background

On June 8th 2020, the Farmington City Council voted 6-0 (2 council members were absent) to sell this property to PAS Leasing(Paul Schmidt) for the amount of \$85,000 subject to the rezoning from R-2 to MF-2.

Discussion

The offer for the purchase of this property was subject to the rezoning to MF-2. The buyer is ready to close on this transaction on August 25th. The Planning Commission approved the request in a 5-1 vote to approve the rezoning request to MF-2. I have attached the June 8th, 2020 memo from the Council packet for your information.

Budget Impact

Income to our City of \$85,000 minus the closing costs for the title transfer.



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

COPY

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Mayor Ernie L Penn

Re: Sale of Lots and Land on Ecology Drive in the Farmington Creek Subdivision, AKA Ecology Park

Date: June 8, 2020

Recommendation

City staff recommends accepting the high bid of \$85,000 from PAS Leasing (Paul Schmidt). This is a cash offer with the only contingency of rezoning the property to MF-2. Estimated closing in July, 2020.
(See Attached Contract)

Background

The Council approved selling this property and we advertised for Bids in the local paper. The bid expiration date was 5-18-2020. The City received 2 bids, One from PAS Leasing in the amount of \$85,000 and a second bid from Eagle Holdings LLC (Keith Marrs) In the amount of \$77,000.

Discussion

The buyer is planning on building some additional multi-family property in this location and investing between 3 Million to 4 Million. The buyer has purchased 5 duplexes and 2- 4 plexes in this neighborhood over the past 2 years and has completely remodeled all of the units. Rick Bramall our City Inspector has inspected all of the units and can attest to quality of the remodel. This neighborhood consists of 4 sf homes (3 rentals) 2- 4plexes, and 8 rental duplexes. The planning commission will have to approve the rezoning request and it will require Council approval also. The sale of this property will alleviate the city having to maintain this property and be a cost savings to the City. While we may be able to use these monies for items in the future, I would recommend we put the funds in the general fund to cover any shortfall in sales tax revenues.

Budget Impact

Income to our City of \$85,000 minus the closing costs for the title transfer.

Opened @ 4:00 am
May 18, 2020
Proton

OFFER TO PURCHASE REAL ESTATE

RECEIVED

DATE: MAY 18, 2020

MAY 18 2020

CITY OF FARMINGTON

ADDRESS OF PROPERTY & LEGAL DESCRIPTION:

LOTS 12, 13, 14, 15, 16, 19, 20, & 21 FARMINGTON CREEK SUBDIVISION;
FARMINGTON, ARKANSAS IN WASHINGTON COUNTY, 3.88 ACRES MOL

&

ALSO, PART OF NW 22-16-31 FARMINGTON OUTLOTS PARCEL
#760-01318-000 , 0.37 ACRES MOL

NAME OF BUYER:

PAS LEASING, LLC

Address:

PO BOX 1287; BENTONVILLE ARKANSAS 72712

NAME OF SELLER: CITY OF FARMINGTON

Buyer hereby offers to purchase from the Seller the Property identified above and
Buyer(s) offer is made upon the following terms:

TOTAL PURCHASE PRICE: \$85,000.00

ESCROW AMOUNT: \$5,000

BALANCE DUE AT CLOSING: \$80,000.00

PROPOSED CLOSING DATE: JULY 15th, 2020

CLOSING COMPANY AND ESCROW AGENT FOR BUYERS:

CITY TITLE located at 5431 West Pinnacle Pointe Drive #105; Rogers, Arkansas
72758.

Upon closing, Buyer(s) shall take title to the Property as owners in fee simple of
the property via warranty deed.

Sellers agree to provide any information and/or disclose anything regarding the property that would prevent Buyer(s) from building on this property.

Buyers shall have the right to perform due diligence and inspect the property at buyer's expense prior to closing.

Buyer and Seller agree this offer is contingent upon the property being rezoned Multifamily 2.

Seller shall provide buyers with any surveys, if any, for this property.

ADDITIONAL TERMS:

Seller(s) shall have until 5:00 PM on MAY 20th, 2020 to accept this Offer, unless it is sooner withdrawn. Acceptance shall not be effective until a copy of this document is signed by the Sellers and received by Buyer(s). If this offer is not accepted by the date set forth above, the offer shall lapse and be of no further effect.

The parties agree that this document is an Offer to Purchase. If this Offer to Purchase is acceptable to the Seller(s), the Seller(s) shall sign and return a copy of this form, thereby acknowledging acceptance of the terms set forth in this Offer. Upon the Seller(s) acceptance of this Offer (thereby creating a binding Agreement), the buyers shall deposit \$5,000.00 with buyers escrow agent listed above.

The parties agree that if the Title Insurance Policy discloses any matter which materially and adversely affects title to the Property, or if title to the Property is not marketable (the foregoing referred to as "Title Defect"), Seller(s) shall have a reasonable time, not to exceed 30 days after written notice from Buyer(s), within which to cure or remove any such Title Defect. In the event Seller(s) is unable to cure or remove the Title Defect within the 30-day period, Seller(s) shall immediately give notice of Seller(s) inability to Buyer(s), and thereafter, Buyer(s) shall have 10 days after receipt of such notice within which to make its election either: (i) to accept title to the Property subject to such Title Defects; or (ii) to withdraw from this transaction and terminate this Agreement. If so terminated,


the Down Payment / Earnest Money Deposit shall immediately be returned to the Buyer(s).

Real estate taxes and assessments, both general and special, along with insurance, rents and utility charges (as may be applicable) shall be conclusively prorated between the parties as of the Closing Date, such that all such amounts attributable to periods ending on or before the Closing Date are allocated to Seller(s), and all such amounts attributable to periods ending after the Closing Date are allocated to Buyer(s).

There will be no real estate broker used with this transaction. The Seller(s) agree that full possession of property available to Buyer(s) upon closing of the transaction.

Time is of the essence.

This Offer is Submitted by:



PAUL A. SCHMIDT, JR., MANAGING MEMBER
PAS LEASING, LLC

5-18-2020

DATE

This Offer is Accepted by:



MAYOR ERNIE PENN
CITY OF FARMINGTON, ARKANSAS

5-19-2020

DATE

Preview Message



Proceed to the [Inbox](#) to check your quarantined mail or change your filtering preferences.

Subject: Re: Bids
Date: 05/18/2020 07:37 PM
From: paul@rentpbs.com
Recipient: erniepenn@cityoffarmington-ar.gov
Size: 9323 bytes
Cause: The message was quarantined as Spam by rules-spam.

[Show Headers](#)

[Show Images](#)

Mayor Penn,

It was a pleasure talking with you and Rick. Thank you for taking the time to talk with regarding my bid. I was glad to hear we had the highest bid. Please execute my offer and acceptance and scan and email a copy to me for my records. Also, I will bring you the cashier's check for \$5,000.00 tomorrow. Would you like me to make that payable to the City of Farmington?

I look forward to working with the City of Farmington on this project and anticipate we will be spending between \$3,500,000.00 to \$4,000,000.00 on this project. You have made a prudent decision for the City of Farmington by generating money in this sale, saving money on maintenance on a park that had zero traffic and increasing the tax base for the City of Farmington.

I will be meeting with my engineers and architects and start putting potential plans together that I can present to the City of Farmington.

Please let me know if you have any questions for me and let me know if you need me to do anything else at this time.

Thanks,
Paul

- Submit a copy of this message for review of its classification.
- Add paul@rentpbs.com to your 'Friends' list.
- Add rentpbs.com to your 'Friends' list.

[Release](#) | [Logout](#)

Agenda Item 13

RESOLUTION NO. 2020-12

A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS THE RIGHT-OF-WAY AND EASEMENT VACATION ADJACENT TO LOTS 13, 14, 15, 16, 17, 18, AND 19 OF HAMBLEN SUBDIVISION, FARMINGTON, AR.

WHEREAS, a petition has been filed with the City Council of the City of Farmington, Arkansas by Linda Lewis to abandon a right-of-way and easement located within the corporate city limits of the City of Farmington, Arkansas; and

WHEREAS, upon the filing of the petition with the City, the City shall set a date and time for a hearing before the City Council for consideration of the petition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

1. That the City Council shall hear said petition at its regular meeting to be held at 354 West Main Street, Farmington, Arkansas on the 14th day of September, 2020 at 6:00 p.m.
2. That the City Clerk is hereby directed to publish notice of the filing of said petition and said hearing for the time and in the manner prescribed by law.

PASSED AND APPROVED on this 10th day of August, 2020.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk



Vacation Application

Please fill this form out completely supplying all necessary information and documentation to support your request.

Property owner/Applicant:

Name: Linda Lewis

Address: 12008 N. Hwy 170

City, State, Zip: Farmington, AR 72730

Phone: 479-957-3047 Email llewis1955@yahoo.com

Applicant/Representative: I certify that the foregoing statements and answers herein made; all data, information and evidence herewith submitted are in all respects, to the best of my knowledge and belief, true and correct. I understand that submittal of incorrect or false information is grounds for invalidation of the application and determination of approval. I understand there may be conditions on approval.

Linda Lewis
Signature

Date: 8-3-20

Property Owner/Authorized Agent: I certify that I am the owner of the subject property of this application and that I have read this application and consent to its filing. (If signed by authorized agent a letter from the property owner must accompany this application, indicating the agent is authorized to act on the owners behalf.)

Linda Lewis
Signature

Date: 8-3-20

Requested Vacation (circle all that apply):

• Street

✓ Alley

• Easement

consisting of lots #13, #14, #15, #16, #17, #18, #19

Please Include:

- Legal Description of the property (may be attached as exhibit "A");
- Complete the attached form for each adjacent property owner or utility involved.
- Description of what is being requested (attach survey):

to vacat the easement of lots #13 thru #19 only
of the Hamblen Subdivision.

187



1 inch = 180 feet

This map should be used for reference purposes only and should not be considered a legal document. While every effort has been made to ensure the accuracy of this product, the publisher accepts no responsibility for any errors or omissions nor for any loss or damage alleged to be suffered as a result of the publication of this map and the notations on it, or as a result of the use of the information provided herein.

Created By acDataScout on 10/14/2019 1:47:27 PM via DataScout OneMap

Hamblen Subdivision

18



1 inch = 180 feet

This map should be used for reference purposes only and should not be considered a legal document. While every effort has been made to ensure the accuracy of this product, the publisher accepts no responsibility for any errors or omissions nor for any bias or damage alleged to be suffered as a result of the publication of this map, and the notations on it, or as a result of the use of this information provided herein.

Created By: acDataScout on 10/14/2019 1:47:27 PM Via DataScout OneMap

Informational Items



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)
City Business Manager Report
August 10, 2020
City Council Meeting

- Brian Clevenger, and Taylor Talley will both celebrate three years; Floyd Shelly has 12 years with the City this month. **Brian Hubbard has 20 years with the City this month (actually today is his anniversary).** Thank them all for their service!
- Our audit is being sent off for review. We have no reportable issues. We will have a exit conference after the review is complete.
- At this point, our revenues have not been greatly affected by the pandemic. Both City sales tax and statewide tax are up this month. The figures on the reports in the packet are for May.
- For the foreseeable future we are going to be holding our public meetings through Zoom. If you or your constituents have questions about logging in, the information is on our Facebook page and website. If they call the office we can give them the information also.
- Our Double Springs project is also underway.
- We continue to participate in the Arkansas Municipal League's twice weekly conference call. They answer many of the questions we have about handling COVID 19 issues. They are also lobbying for funding for municipalities.
- Wednesday, August 19, 2020 - Friday August 21, 2020 will be the AML summer convention. It will be a virtual setting and free to attend. Go to the Arkansas Municipal League website to sign up.
- Our building expansion is underway. The slab is in; the iron for the structure is on site. Soon, it will look like a structure!!
- We have begun the process to apply for FEMA money for expenses related to COVID-19. I'll let you know how this progresses.

You are strong enough to cope with your challenges, wise enough to find a solution to your problems, and capable enough to do what needs to be done."



~Lori Deschene

WASHINGTON COUNTY DISTRICT COURT FARMINGTON DEPARTMENT MONTHLY DISTRIBUTION WORKSHEET JULY 2020

ADMIN OF JUSTICE	Check 1	Dept. of Finance and Administration	Total for Check 1	\$4,392.40	Chk# 2132
	Check 2	General Fund	Total for Check 2	\$1,814.85	Chk# 2133
	Check 3	Washington County Treasurer (Act 1256)	Total for Check 3	\$1,532.75	Chk# 2134
Total Checks Admin of Justice					\$7,740.00

COURT COST & FINE	Check 4	Administration of Justice Fund			
		CCCR- Court Cost-Criminal		\$2,345.00	
		CCCRO-CourtCost Criminal Ordinance		\$35.00	
		CCDWI-Court Cost DWI		\$490.00	
		CCTR- Court Cost-Traffic		\$3,014.00	
		CCTRO- Court Cost-Traffic Ordinance		\$1,736.00	
		CCSEAT - Court Cost - Seat Belt		\$25.00	
		CCFTPI - Court Cost Insurance		\$95.00	
		Total for Check 4		Chk#3625	\$7,740.00
	Check 5	General Fund			
		FINE- Fines Collected		\$11,074.50	
		COPY - Copy Fee		\$5.00	
	WF - Warrant Fee		\$853.00		
	FTPRL-FTPR+60 Days Fines-Local		\$1,125.00		
	NLIFL-No Liability Ins. Fines		\$610.00		
	Total for Check 5		Chk# 3626	\$13,667.50	
Check 6	Court Automation Fund				
	CFEE-Local Court Automation		\$1,102.50		
	Total for Check 6		Chk# 3627	\$1,102.50	
Check 7	Department of Finance & Administration				
	CFEES - State Court Automation Fee		\$1,107.50		
	DCSAF - Drug Crime Special Assess Fee		\$90.00		
	NIFS - New Installment Fee - State		\$2,210.00		
	Total for Check 7		Chk# 3628	\$3,407.50	
Check 8	Arkansas State Treasury				
	MVLF- Motor Vehicle Liability Fine		\$30.00		
	Total for Check 8		Chk# 3629	\$30.00	
Check 9	Washington County Treasurer				
	JBAF - Jail Booking and Admin Fee		\$40.00		
	CJF - County Jail Fee		\$2,470.00		
	Total for Check 9		Chk# 3630	\$2,510.00	
Check 10	RDP - Refund Due Payer				
	Travis Allen Johnson CR-19-1095		\$170.00		
	Total for Check 10		Chk# 3631	\$170.00	
Check 11	RF - Restitution Fee				
	The Bail Project /Dexter Sudduth CR-20-193		\$1,935.00		
	Total for Check 11		Chk# 3632	\$1,935.00	
Check 12	RF - Restitution Fee				
	The Bail Project /Joshua Tinsley CR-20-275		\$1,295.00		
	Total for Check 12		Chk# 3633	\$1,295.00	

Monthly Total	\$31,857.50
Year to Date	\$162,518.93


8/4/2020

8/04/2020

Ernie Penn, Mayor Date Kim Bentley, Chief Court Clerk Date

 Graham Nations, District Judge Date



Fire Department

William Hellard
Fire Chief

August 2020 Monthly Report for the Mayor and City Council

- **Call Statistics: 50 calls for service**

Fire: 14	Medical: 30	MVC: 4	Service: 2		
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Community Interactions:

- Interaction with public has been limited due to COVID-19
- 14 public interactions were recorded. These are logged when a member of the department interacts with a member of the public in a manner that increases fire safety awareness.

Training:

- Members completed a total of 252 hours of on-duty training and 60 hours of physical fitness.
- Volunteer members trained on the National Incident Command System, hose operations, friction loss, and pumping operations.
- Hattabaugh and Spahn completed week two of the chief officer course. They will attend one more session in October.
- Members have been attending online courses taught by Task Force One Training.

Information:

- We have purchased a 4 gas monitor for E-1. This gives us the capability to accurately monitor for carbon monoxide, flammable gases, oxygen levels, and hydrogen sulfide. The monitor provides accurate data on an emergency scene and assists in decision making to keep the public and responders safe.
- Emergency Reporting System is now being used to log incident reports. This system gives us the ability to track vehicle maintenance, building inspections, hydrant inspections, and training in one platform.

Farmington Police Dept.

Offenses for Month 7/2019 and 7/2020

8/3/2020 10:42:04 AM

	<u>2019</u>	<u>2020</u>
AGGRAVATED ASSAULT		
1-28-101	0	1
Breaking or Entering/Vehicle		
1-28-102	0	2
BURGLARY, RESIDENTIAL		
1-28-2011(1)	1	1
CARELESS DRIVING		
17-24-109	0	1
CRIMINAL MISCHIEF - 1ST DEGREE PROPERTY OF ANOTHER VALUE \$500 OR LESS		
1-28-3071(1)	1	1
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER W/VALUE OF \$1,000 OR LESS		
1-28-3080(1)	0	2
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS		
1-28-3091(1)(1)	2	1
CRIMINAL TRESPASS IN OR ON A VEHICLE OR STRUCTURE / PREMISES		
1-28-3101	3	2
CRIMINAL TRESPASS ON LAND / LAWFULLY POSTED		
1-28-3101A	1	0
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
1-28-3001(2)	4	1
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES SERIOUS		
1-28-3001(1)	1	0
DOMESTIC BATTERING - 3RD DEGREE / PURPOSELY CAUSES STUPOR, UNCONSCIOUSNESS		
1-28-3001(4)	1	0
Drivers License Required		
1-28-3117	1	1
DRIVING ON SUSPENDED LICENSE		
1-28-3119	1	6
DWI (UNLAWFUL ACT)		
1-28-1831	1	2
DWI - DRUGS (UNLAWFUL ACT)		
1-28-1831A	1	0
DWI - OPERATION OF VEHICLE DURING DWI LICENSE SUSPENSION OR REVOCATION		
1-28-1831	1	1
ENDANGER WELFARE OF AN INCOMPETANT-3RD DEGREE-RECKLESSLY RISKS SERIOUS PHYSICAL/MENTAL HARM		
1-27-201	0	1
ENDANGERING THE WELFARE OF MINOR - 3RD DEGREE		
1-27-207(1)	1	0
Excess Speed		

	<u>2019</u>	<u>2020</u>
Expired Tags	2	0
FAILURE TO APPEAR	2	1
FAILURE TO PAY FINES & COSTS	18	4
Fictitious Tags	28	10
FLEEING	0	2
Flight from Officer/foot	0	1
FORGERY	0	1
FRAUD - FINANCIAL IDENTITY	1	0
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER ARE FORGED	0	45
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER IS STOLEN	2	0
Headlamp Out	0	2
Ignition Interlock Devices Violation	0	1
Improper Lane Change/Use	0	1
Info Only	0	1
Leaving Scene of Accident/Property Damage	0	1
LOTTERY FRAUD	0	1
No Proof Insurance	0	1
OBSTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER	1	2
OBSTRUCTING GOVERNMENTAL OPERATIONS / REFUSES TO PROVIDE INFORMATION FOR A	0	1
OPEN ALCHOLIC CONTAINER	2	2
POSSESSING INSTRUMENTS OF CRIME	0	1
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA	1	0
	2	0

	<u>2019</u>	<u>2020</u>
POSSESSION OF DRUG PARAPHERNALIA		
	5	7
Possession of Drug Paraphernalia		
	2	3
POSSESSION OF DRUG PARAPHERNALIA - FELONY		
	3	3
POSSESSION OF DRUG PARAPHERNALIA - MISDEMEANOR		
	2	1
POSSESSION OF METH OR COCAINE GT 10GM BUT LT 200GM		
	0	1
POSSESSION OF METH OR COCAINE GT 2GM BUT LT 10GM		
	0	2
POSSESSION OF METH OR COCAINE LT 2GM		
	2	8
POSSESSION OF METH OR COCAINE PURPOSE TO DELIVER GT 10GM BUT LT 200GM		
	0	2
POSSESSION OF METH OR COCAINE PURPOSE TO DELIVER LT 2GM		
	0	1
POSSESSION OF SCH IV OR V LT 28GM		
	1	0
POSSESSION OF SCH VI LT 4OZ		
	4	2
POSSESSION OF SCH VI WITH PURPOSE TO DELIVERY		
	1	1
PUBLIC INTOXICATION / DRINKING IN PUBLIC		
	3	3
RECKLESS DRIVING		
	0	1
RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / ACTIVE OR PASSIVE REFUSAL		
	2	0
Robbery - Aggravated		
	3	0
TAMPERING WITH PHYSICAL EVIDENCE		
	0	1
TERRORISTIC THREATENING/2nd Degree		
	1	0
THEFT \$1,000 OR LESS - ALL OTHERS		
	1	1
THEFT \$1,000 OR LESS - FROM BUILDING		
	1	0
THEFT \$1,000 OR LESS - FROM VEHICLE		
	0	1
THEFT \$5,000 OR MORE AND LESS THAN \$25,000 (BREAKING OR ENTERING / BUILDING OR STRUCTURE)		
	0	1
THEFT BY RECEIVING		

	<u>2019</u>	<u>2020</u>
	0	1
THEFT OF CREDIT/DEBIT CARD OR ACCOUNT NUMBERS		
	1	0
THEFT OF PROPERTY - LOST, MISLAID, DELIVERED BY MISTAKE		
	0	1
THEFT OF PROPERTY / ALL OTHER		
	3	3
THEFT OF SERVICES \$1,000 OR LESS		
	1	0
THEFT OF VEHICLE VALUED AT \$1,000 OR LESS		
	0	1
Unlawful Disposal of Trash/Appliances/Solid Waste		
	1	0
VIOLATION OF A PROTECTION ORDER- MISDEMEANOR		
	1	0
VIOLATION OF CONTACT ORDER		
	1	0
VIOLATION OF IMPLIED CONSENT		
	1	1
VIOLATION OF OPEN CONTAINER		
	1	0
Totals:	120	147

JULY	Citation	Warning	Warrant	Total
Bates - Howard	31	8	4	43
Bertorello - James	8	15	1	24
Brotherton - James	4	5	1	10
Collins - Justin	4	2	1	7
Crutchfield - Dylan	2	4	0	6
Howerton - Joshua	0	1	0	1
Long - Dustin	2	9	1	12
Mahone - Taron	62	4	0	66
Stine - Jacob	14	32	0	46
Talley - Taylor	8	3	0	11
Virgin - Billie	0	0	1	1
<u>Totals</u>	<u>135</u>	<u>83</u>	<u>9</u>	<u>227</u>
<u>Averages</u>	<u>12.27</u>	<u>7.55</u>	<u>0.82</u>	<u>20.64</u>

Permit Report

7/1/2020 - 7/31/2020

Permit #	Permit Date	Site Address	Type of Work	Type of Building	Description of Work	Contractor	Material & Labor	Total Fees
3361	7/28/2020	68 E Main Suite D	New	Commercial	Commercial infill	DC Sparks	183,000	\$709.00
3360	7/27/2020	12228 Hwy 170	New	Residential	HVAC for new house	MoranCo Renovations	16,800	\$95.00
3359	7/24/2020	354 Main	New	Commercial	Plumbing for Police Addition	Bratti and Company	30,000	\$0.00
3358	7/24/2020	230 Wedgeview	Addition	Residential	Adding receptacles	Homeowner	1,500	\$20.00
3357	7/23/2020	327 Otoe	New	Residential	New House	Mr. B's	242,000	\$886.00
3356	7/23/2020	322 Otoe	New	Residential	New House	Mr. B's	268,000	\$964.00
3355	7/23/2020	373 Tacoma	New	Residential	New House	Mr. B's	268,000	\$964.00
3354	7/23/2020	164 Glen	Repair	Residential	Upgrading electric panel	Paschal Heat and Air	6,400	\$45.00
3353	7/23/2020	308 Ralston	Repair	Residential	Repair gas line	Home owner	200	\$20.00
3352	7/23/2020	11325 Spring Mountain	New	Residential	New pool	Seaside Pools	68,000	\$332.00
3351	7/22/2020	328 Otoe	New	Residential	New House	Comfort Heat and Air	6,000	\$40.00
3350	7/22/2020	11668 Giles	New	Residential	New House	Rausch Coleman Homes	374,000	\$1,282.00
3349	7/21/2020	330 Taverner Crossing	New	Residential	Electric for new house	Hill Electric	5,000	\$35.00
3348	7/21/2020	326 Kinniburgh	New	Residential	Plumbing for new house	LB2 Plumbing	9,750	\$60.00
3347	7/21/2020	74 Isabella	New	Residential	Plumbing for new house	LB2 Plumbing	9,750	\$60.00

3346	7/21/2020	86 Isabella	New	Residential	Plumbing for new house	LB2 Plumbing	9,750	\$60.00
3345	7/21/2020	334 Kinniburgh	New	Residential	Plumbing for new house	LB2 Plumbing	9,750	\$60.00
3344	7/21/2020	380 Kinniburgh	New	Residential	Plumbing for new house	LB2 Plumbing	9,750	\$60.00
3343	7/21/2020	418 Tacoma	New	Residential	Plumbing for new house	American HVAC and plumbing	7,900	\$50.00
3342	7/21/2020	433 Otoe	New	Residential	Plumbing for new house	American HVAC and plumbing	7,900	\$50.00
3341	7/21/2020	439 Otoe	New	Residential	Plumbing for new house	American HVAC and plumbing	7,900	\$50.00
3340	7/21/2020	463 Otoe	New	Residential	Plumbing for new house	American HVAC and plumbing	7,900	\$50.00
3339	7/21/2020	477 Otoe	New	Residential	Plumbing for new house	American HVAC and plumbing	7,900	\$50.00
3338	7/20/2020	412 Tacoma	New	Residential	New House	Trademark Custom Homes	275,000	\$985.00
3337	7/20/2020	345 Otoe	New	Residential	Electric for new house	CM Electric	5,335	\$40.00
3336	7/20/2020	351 Otoe	New	Residential	Electric for new house	CM Electric	5,335	\$40.00
3335	7/20/2020	357 Otoe	New	Residential	Electric for new house	CM Electric	5,335	\$40.00
3334	7/20/2020	363 Otoe	New	Residential	Electric for new house	CM Electric	5,335	\$40.00
3333	7/20/2020	12360 Clyde Carnes	New	Residential	New House	Homeowner	530,000	\$1,660.00
3332	7/20/2020	51 Northaven	Repair	Residential	HVAC changeout	Morrow Heat and Air	6,000	\$40.00

3331	7/20/2020	363 Otoe	New	Residential	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3330	7/20/2020	357 Otoe	New	Residential	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3329	7/20/2020	351 Otoe	New	Residential	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3328	7/20/2020	345 Otoe	New	Residential	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3327	7/8/2020	10752 Garland McKee	New	Residential	HVAC for new shop/potential living area	Davis air and repair	4,800	\$35.00
3326	7/7/2020	345 Otoe	New	Residential	New House	Mr. B's	283,000	\$1,009.00
3325	7/7/2020	363 Otoe	New	Residential	New House	Mr. B's	283,000	\$1,009.00
3323	7/7/2020	357 Otoe	New	Residential	New House	Mr. B's	273,000	\$979.00
3322	7/7/2020	351 Otoe	New	Residential	New House	Mr. B's	247,000	\$901.00
3321	7/7/2020	570 Greylag	New	Residential	Electric for new house	Hill Electric	5,000	\$35.00
3320	7/7/2020	564 Greylag	New	Residential	Electric for new house	Hill Electric	5,000	\$35.00
3319	7/7/2020	523 Greylag	New	Residential	Electric for new house	Hill Electric	5,000	\$35.00
3318	7/7/2020	529 Greylag	New	Residential	Electric for new house	Hill Electric	5,000	\$35.00
3317	7/7/2020	537 Greylag	New	Residential	Electric for new house	Hill Electric	5,000	\$35.00
3316	7/7/2020	543 Greylag	New	Residential	Electric for new house	Hill Electric	5,000	\$35.00
3315	7/7/2020	551 Greylag	New	Residential	Electric for new house	Hill Electric	5,000	\$35.00
3314	7/7/2020	557 Greylag	New	Residential	Electric for new house	Hill Electric	5,000	\$35.00
3313	7/7/2020	565 Greylag	New	Residential	Electric for new house	Hill Electric	5,000	\$35.00
3312	7/7/2020	571 Greylag	New	Residential	Electric for new house	Hill Electric	5,000	\$35.00

3311	7/7/2020	579 Greylag	New	Residential	Electric for new house	Hill Electric	5,000	\$35.00
3310	7/7/2020	314 Canada	New	Residential	Electric for new house	Hill Electric	5,000	\$35.00
3309	7/7/2020	308 Canada	New	Residential	Electric for new house	Hill Electric	5,000	\$35.00
3308	7/7/2020	10752 Garland McKee	New	Residential	Electric for new shop/potential living area	Profesional Electrical Solutions	7,700	\$50.00
3307	7/7/2020	10752 Garland McKee	New	Residential	New shop/potential living area	Homeowner	50,000	\$260.00
3306	7/7/2020	The Grove at Engles Mill	New	Residential	Grading for subdivision	Pave-Con	0	\$300.00
3305	7/6/2020	10866 Blue Sky	Repair	Residential	HVAC changeout	Paschal Heat and Air	12,957	\$75.00
3304	7/6/2020	40 Cedar	Alteration	Residential	Altering interior walls	Artistry Homes	4,000	\$30.00
3303	7/6/2020	433 Otoe	New	Residential	New House	Trademark Custom Homes	270,000	\$970.00
3302	7/6/2020	439 Otoe	New	Residential	New House	Trademark Custom Homes	268,000	\$964.00
3301	7/6/2020	523 Greylag	New	Residential	HVAC for new house	Anderson Heat and Air	4,985	\$35.00
3300	7/6/2020	543 Greylag	New	Residential	HVAC for new house	Anderson Heat and Air	4,985	\$35.00
3299	7/6/2020	551 Greylag	New	Residential	HVAC for new house	Anderson Heat and Air	4,985	\$35.00
3298	7/6/2020	557 Greylag	New	Residential	HVAC for new house	Anderson Heat and Air	4,985	\$35.00
3297	7/6/2020	571 Greylag	New	Residential	HVAC for new house	Anderson Heat and Air	4,985	\$35.00
3296	7/6/2020	579 Greylag	New	Residential	HVAC for new house	Anderson Heat and Air	4,985	\$30.00

3295	7/6/2020	314 Canada	New	Residential	HVAC for new house	Anderson Heat and Air	4,985	\$35.00
3293	7/6/2020	308 Canada	New	Residential	HVAC for new house	Anderson Heat and Air	4,985	\$35.00
3292	7/6/2020	570 Greylag	New	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3291	7/6/2020	564 Greylag	New	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3290	7/6/2020	565 Greylag	New	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3289	7/6/2020	330 Taverner Crossing	New	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3288	7/6/2020	529 Greylag	New	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3287	7/6/2020	537 Greylag	New	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3286	7/2/2020	418 Tacoma	New	Residential	Electric for new house	Viper	5,500	\$40.00
3285	7/2/2020	433 Otoe	New	Residential	Electric for new house	Viper	5,500	\$40.00
3284	7/2/2020	439 Otoe	New	Residential	Electric for new house	Viper	5,500	\$40.00
3283	7/2/2020	463 Otoe	New	Residential	Electric for new house	Viper	5,500	\$40.00
3281	7/2/2020	469 Otoe	New	Residential	Electric for new house	Viper	5,500	\$40.00
3280	7/2/2020	477 Otoe	New	Residential	New House	Viper	5,500	\$40.00
3279	7/2/2020	7 Saint John's Place	Repair	Residential	HVAC for new house	Franklin Heating and Air	4,144	\$35.00
3278	7/2/2020	74 Isabella	New	Residential	New House	Chance Contractors	349,000	\$1,207.00
3277	7/2/2020	380 Kinniburgh	New	Residential	New House	Chance Contractors	313,000	\$1,099.00

3276	7/1/2020	354 Main	Addition	Commercial	Police Department Addition	Oelke Construction	520,000	\$0.00	
3275	7/1/2020	463 Otoe	New	Residential	HVAC for new house	Comfort Heat and Air	6,000	\$40.00	
3274	7/1/2020	418 Tacoma	New	Residential	HVAC for new house	Comfort Heat and Air	6,000	\$40.00	
3273	7/1/2020	477 Otoe	New	Residential	HVAC for new house	Comfort Heat and Air	6,000	\$40.00	
3272	7/1/2020	462 Otoe	New	Residential	Electric for new house	Viper	5,500	\$40.00	
3271	7/1/2020	462 Otoe	New	Residential	HVAC for new house	Comfort Heat and Air	0	\$40.00	
3270	7/1/2020	11694 Club House	New	Residential	Electric for pool	Dynamis Electrical	2,000	\$20.00	
							\$19,280.00		

Total Records: 89

7/31/2020

Library

Circulation and Patron Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2020												
Total Circulation	4,265	4,152	1,471	5	177	487	778					
YTD Circulation	4,265	8,417	9,888	9,893	10,070	10,557	11,335					
Holds Satisfied	617	546	328	2	67	250	192					
YTD Hold Satisfied	617	1,163	1,491	1,493	1,560	1,810	2,002					
PAC Logins	526	540	409	130	205	238	244					
YTD PAC Logins	526	1,066	1,475	1,605	1,810	2,048	2,292					
New Cardholders	23	32	11	2*	2	8	8					
YTD New Cardholders	23	55	66	68	70	78	86					
eMedia Circulation				33**	122	96	98					
YTD eMedia Circulation				33	155	251	349					

*began making eLibrary cards using on-line form

**added downloadable media platform hoopla (eBooks, audiobooks, music albums, TV & movies)

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2019												
Total Circulation	4,101	3,528	4,783	4,047	4,015	5,343	5,458	4,826	4,881	5,071	4,283	4,257
YTD Circulation	4,101	7,629	12,412	16,459	20,474	25,817	31,275	36,101	40,982	46,053	50,336	54,593
Holds Satisfied	845	760	774	792	795	678	777	800	713	718	448	562
YTD Hold Satisfied	845	1,605	2,379	3,171	3,966	4,644	5,421	6,221	6,934	7,652	8,100	8,662
PAC Logins	766	729	742	704	878	842	749	834	662	584	469	545
YTD PAC Logins	766	1,495	2,237	2,941	3,819	4,661	5,410	6,244	6,906	7,490	7,959	8,504
New Cardholders	46	31	23	33	37	66	39	40	38	21	16	11
YTD New Cardholders	46	77	100	133	170	236	275	315	353	374	390	401

Library

Computer Use

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020												
Early Literacy Station Users	126	196	31	0	0	0	0					
YTD Early Literacy Station Users	126	322	322	322	322	322	322					
Users	229	233	105	0	0	0	0					
YTD Users	229	462	567	567	567	567	567					
Device Checkout	0	0	0	0	0	0	0					
YTD Device Checkout	0	0	0	0	0	0	0					
2019												
Early Literacy Station Users	121	111	126	118	151	163	166	172	139	135	106	112
YTD Early Literacy Station Users	121	232	358	476	627	790	956	1,128	1,267	1,402	1,508	1,620
Users	309	295	306	229	243	254	246	288	221	270	223	214
YTD Users	309	604	910	1,139	1,382	1,636	1,882	2,170	2,391	2,661	2,884	3,098
Device Checkout	0	1	6	4	0	0	0	0	0	1	0	0
YTD Device Checkout	0	1	7	11	11	11	11	11	11	12	12	12

Library

Miscellaneous Services

	2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Color Print Services		43	39	145	0	0	0	0					
YTD Color Print Services		43	82	227	227	227	227	227					
Copy/Print Services		1,563	2,085	1,015	0	0	0	0					
YTD Copy/Print Services		1,563	3,648	4,663	4,663	4,663	4,663	4,663					
Fax Services		63	61	54	0	0	0	0					
YTD Fax Services		63	124	178	178	178	178	178					
Notary Services		6	4	0	0	0	0	0					
YTD Notary Services		6	10	10	10	10	10	10					
Reference Transactions		547	533	220	149	127	170	164					
YTD Reference Transactions		547	1,080	1,300	1,449	1,576	1,746	1,910					
Scanning Services		140	246	384	0	0	0	0					
YTD Scanning Services		140	386	770	770	770	770	770					
Staff Supervised Volunteer Hours		29	39	1	0	0	0	0					
YTD Staff Supervised Volunteer Hours		29	68	69	69	69	69	69					
Test Proctor		0	0	0	0	0	0	0					
YTD Test Proctor		0	0	0	0	0	0	0					
2019		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Color Print Services		21	14	6	43	28	16	9	8	10	12	97	50
YTD Color Print Services		21	35	41	84	112	128	137	145	155	167	264	314
Copy/Print Services		2,080	2,093	2,744	1,846	1,470	1,509	1,299	1,341	1,744	1,464	1,381	1,203
YTD Copy/Print Services		2,080	4,173	6,917	8,763	10,233	11,742	13,041	14,382	16,126	17,590	18,971	20,174
Fax Services		44	56	89	49	69	82	88	138	99	67	47	85
YTD Fax Services		44	100	189	238	307	389	477	615	714	781	828	913
Notary Services		8	18	8	5	4	12	6	2	7	8	6	6
YTD Notary Services		8	26	34	39	43	55	61	63	70	78	84	90
Reference Transactions		367	257	234	229	298	216	145	297	414	376	267	301
YTD Reference Transactions		367	624	858	1,087	1,385	1,601	1,746	2,043	2,457	2,833	3,100	3,401
Scanning Services		35	35	12	18	58	14	16	25	22	47	41	58
YTD Scanning Services		35	70	82	100	158	172	188	213	235	282	323	381
Staff Supervised Volunteer Hours		13	23	37	28	27	41	61	40	38	23	24	21
YTD Staff Supervised Volunteer Hours		13	36	73	101	128	169	230	270	308	331	355	376
Test Proctor		0	0	1	4	5	1	3	2	0	1	0	0
YTD Test Proctor		0	0	1	5	10	11	14	16	16	17	17	17

Library

Programs and Meetings

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Apple Seeds Produce with Recipe Pickup Book Club							29					
Community Story Time	77	88	40	9								
Craft Kit Pickup					144	102	114					
Kids Book Club/Tween STEM Club		12	6									
Kindergarten Story Time		42										
LEGO® Club		0		3								
Little Maker's/Coding for Kids												
Meeting Room Use	5	17	4									
Monthly Family Movie Showing												
Nonfiction Book Club		4	5									
Story Time Daycare Outreach												
Study Room Use												
Summer Pre-K Certificate Pickup							7					
Summer Pre-K Craft Pickup						76	20					
Summer Children's Certificate Pickup						120	21					
Summer Children's Craft Pickup							27					
Technology Instruction Session	8	3	2									
Theater Performance by YAG		22										
Total Monthly Program Attendance	85	171	65		144	298	218					
Number of Juvenile Programs	4	8	4		2	5	4					
Number of Young Adult Programs			0									
Number of Adult Programs	1	1	2									
Number of Non-library Meeting Room Events	1	3	1									

Library

Virtual Programs

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Adult Summer Reading Club Sign-Ups						17	3					
Adult SRC Books Logged						41	35					
Children's Summer Reading Club logged minutes						5,412	8,683					
Children's Summer Reading Club Sign-ups						47	4					
Children's SRC Prizes Earned						35	71					
Little Cardinal's Story Time			14	23	25	4	3					
Nonfiction Book Club				3								
Pre-K Summer Reading Club logged minutes						2,340	3,930					
Pre-K Summer Reading Club Sign-ups						16	2					
Pre-K Summer Reading Club Prizes Earned						15	27					
Teen Summer Reading Club Sign-ups						4						
Teen SRC Hours Logged						21	2					
Total Monthly Program Attendance	14		14	26	25	88	12					
Number of Juvenile Programs	2		2	4	4	3	3					
Number of Young Adult Programs	0		0	0		1	1					
Number of Adult Programs	0		0	1		1	1					

Library

Daily Visitors

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020												
Visits	2,407	2,234	828	0	0	0	0					
YTD Visits	2,407	4,641	5,469	5,469	5,469	5,469	5,469					
2019												
Visits	2,439	2,534	2,732	2,312	n/a	n/a	2,737	2,445	2,365	2,745	1,904	2,463
YTD Visits	2,439	4,973	7,705	10,017	10,017	10,017	12,754	15,199	17,564	20,309	22,213	24,676